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| Tūranga Mahi: | Registered Nurse Nēhi Rehita |
| Haora: | 37.5 hours per week |
| Wāhi Mahi: | Home Base & ACC Team Tauawhi Kāinga, Hunga Whara |
| Kaitautoko: | Home Base & ACC Manager Kaiwhakahaere Tauawhi Kāinga |

Kawatau o te Pakahi | Organisational expectations:

Te Puna Ora O Mātaatua expects all employees to maintain acceptable standards of conduct at all times having regard to the reputation of the Organisation and the welfare of the Clients they serve.

Employees will carry out their duties in a professional manner while observing all codes, legal requirements and policies and procedures of Te Puna Ora O Mātaatua.

Te Poutokomanawa o Te Puna Ora is a framework that underpins everything we do at Te Puna Ora o Mātaatua, and staff are required to have a strong commitment to the principles outlined in the framework.

Flexibility in hours may be required to ensure deadlines are met.

Āheitanga Matua | Key Responsibilities:

- Responsible for liaising with clients and their whanau and develop and implement a written individualised care plan.
- Meet and develop relationships with clients and their whanau in their homes
- Complete careplan reviews as per relevant policies and procedures
- Accurate client records are kept and maintained in the client management system
- Provide appropriate clinical risk assessments for all service users of Homebased Support Services
- Provide Clinical support and training to the Homebased Support Non-Clinical team as part of the holistic approach to integrated care for service users
- Develop and maintain a service to people with disabilities and those similarly affected by ageing that will enhance both their ability and opportunity to participate as fully as possible in community life and activities
- Deliver a service that respects the cultural beliefs of all clients
- Become a competent user in the client management system, with minimal errors
- Provide support to other Te Puna Ora o Mataatua services as a Registered Nurse if required
- Facilitate advocacy
- Monitor palliative clients and provide their whanau with relative support
- Additional duties as required by the Homebased Support Services & ACC Manager and Team Lead.

Ngā āhuatanga | Competencies, abilities, and attributes:

- Working knowledge of clinical environment
- Commitment to providing high quality care
- Drive to continue learning throughout career
- Good time management skills
- Flexible and professional in dealing with staff and clients
- Ability to work under pressure
- Communication skills, compassion and a good bedside manner
- Advanced level of literacy in office systems, including the Microsoft Office suite of products
- Ability to engage, develop and maintain relationships with employees, clients and relevant stakeholders of Te Puna Ora o Mātaatua
- Commitment to the Vision and Values of Te Puna Ora o Mātaatua
- Knowledge of Te Reo me ōna Tikanga Māori